

Budget and Planning Committee
Meeting Agenda – Wednesday, September 10, 2014
4 p.m. – 5:30 pm
Room 630 Haaren

1. Approval of Minutes for May 13, 2014. Minutes are attached.
2. Budget Update. The update will include a discussion of changes that have occurred since the sub-committees voted on a financial plan recommendation.
3. Consideration of Recommendations from the Planning Sub-Committees. There are four recommendations, on the FY2015 Financial Plan; on reinvestment of revenues from online programs; on hiring for faculty replacement lines; and on workload mitigation. See attachment. We will consider each of them for forwarding to the President.

Budget and Planning Committee Meeting
Minutes
September 10, 2014

Attendees: Valerie Allen, Seth Baumrin, Ned Benton, Jane Bowers, Kim Chandler, James Cauthen, Lynette Cook-Francis, Angela Crossman, Silvia Dapia, Sandrine Dikambi, Janice Dunham, Maria Haberfeld, Jay Hamilton, Nikki Hancock – Nicholson, Richard Haw, Jonathan Jacobs, Norris James, Karen Kaplowitz, Jane Katz, Allison Kavey, Patricia Ketterer, Lawrence Kobilinsky, Thomas Kucharski, James Llana, Anne Lopes, Anthony Marcus, Bonnie Nelson, Allison Pease, Lisandro Perez, Robert Pignatello, Douglas Salane, Michael Scaduto, Larry Sullivan, Robert Troy, Fritz Umbach, Roberto Visani, Mariani Mewengkang (Recorder)

1. Approval of Minutes from May 13, 2014. Minutes were approved as proposed.

2. Budget Update. R. Pignatello and P. Ketterer gave the committee an update on the budget. The planning subcommittees met many times over the spring and summer to work on recommendations for the Financial Plan. Due to both internal and external factors the College is facing challenging fiscal realities. We are still looking at a deficit of \$1.5 million, even after cuts in OTPS, College Assistants, and very limited hiring. We will be covering the already approved 14 faculty lines through the Compact. \$500,000 is also being budgeted for regular salary investments which the State is pushing back to the University. Every percent increase in salary costs the College \$700,000. The College will not be replacing faculty who have retired. Reductions in the Non-Teaching Adjuncts fund were also made, allowing for a surplus of only \$85 thousand for the year.
B. Troy gave a sense of the enrollment for the fall, but the final numbers are not yet available. So far John Jay is good on targets, especially considering the CUNY-wide problems with registration on CUNYFirst. Freshman enrollment numbers are good, and the SEEK numbers are higher. We are off by 20 in New Graduate Students, but are up in Continuing Graduate Students.

3. Consideration of Recommendations from the Planning Sub-Committees. A motion was made to consider and vote on all recommendations as one. The motion was seconded. Opposition resulted in a successful vote to consider the recommendations separately:
Y-23, N-8, A – 0
Recommendation 1 – Workload Mitigation
K. Kaplowitz distributed to the committee a document regarding Workload Mitigation. The document has been endorsed by both the Faculty Senate and the Council of Chairs. The Faculty Senate and Council of Chairs are recommending:
 - To double the original allocation amount of \$120,000, for next year – FY 15 – so that the second year of the workload mitigation program shall be in the amount of at least \$240,000.
 - To allocate yearly incremental increases of at least \$120,000 for the program.
 - To derive monies from stable and renewable sources of funding, even if doing so requires temporarily reallocating funds from unfilled full-time faculty lines.
 - To develop the principles and methods of allocating all course reductions in consultation with elected faculty leaders of the Faculty Senate and the Council of Chairs and other appropriate elected faculty government bodies.”

The motion passed with a vote of - Y – 22, N-3, A-8

Recommendation 2 – Online Revenue Reinvestment

Offered by Provost Bowers: “The College should reinvest 5% of the gross revenue from the three fully online programs back into the programs. The 5% reinvestment would be in addition to the funds the College already invests in John Jay Online.”

Anne discussed with the committee the importance of passing this recommendation. The additional money invested can be used to stimulate faculty to do online programs. Online programs at John Jay have been doing well and we need to continue in this direction. Jane added that the investments the College has made to John Jay online have allowed it to reach its current state. If we wish to continue growing, we need support to help create additional programs. An argument was also made that additional investments in John Jay Online can lead to more revenue for the College and help balance the budget.

There was also some opposition to this recommendation. R. Pignatello said that the College has not yet recouped the original investment.

A motion was made to vote on this recommendation, and was seconded.

The committee voted on the recommendation for Online Revenue Reinvestment.

It passed with a vote of – Y – 26, N-1, A – 2

Recommendation 3 – Filling Vacant Faculty Replacement Lines

Offered by Provost Bowers: “The College should fund up to 14 faculty replacement lines once the College has reached its savings goal.”

While most were in favor of this recommendation, there was also some arguments against it. R. Pignatello felt that we shouldn’t make commitments on how money will be spent before we have it. We shouldn’t be planning our budget with a “what if” scenario. Arguments for this recommendation are that we should hire full-time faculty members to fill positions for faculty who are on workload release. It would also allow more full-time faculty to work with and mentor students, and that it would go along with the Middle States recommendation to hire more full-time faculty.

The motion passed with a vote of Y-27, N – 0, A - 2

Recommendation 4 – A College Financial Plan for Fiscal Years 2015 - 2017

“The College should adopt the financial plan submitted to the sub-committees on August 13, 2014, by the Office of Finance and Business Services.” That plan is attached. The recommendations for balancing the FY2015 budget are on page 3.

The motion passed with a vote of Y-27, N – 0, A - 1

Recommendations
from the Planning Sub-Committees of the Budget and Planning
Committee

Adopted August 27, 2014

The following recommendations were formally approved at the August 27, 2014, joint meeting of the Sub-Committees on Financial Planning and Strategic Planning, as reflected in the minutes of that meeting.

1. Workload Mitigation: Endorsement of “Joint Statement of the Faculty Senate and the Council of Chairs,” as follows: “The Faculty Senate and Council of Chairs congratulate and thank Provost Bowers for implementing a workload mitigation program this year. To do so, Provost Bowers and the College Administration allocated \$120,000, which was derived from funds obtained by not filling two full-time faculty lines. Workload mitigation as been identified as the top priority of the John Jay faculty and of the Faculty Senate, which represents it, and of the Council of Chairs.
The Faculty Senate and the Council of Chairs accordingly call upon the John Jay Administration:
 - To double that amount for next year – FY 15 – so that the second year of the workload mitigation program shall be in the amount of at least \$240,000.
 - To allocate yearly incremental increases of at least \$120,000 for the program.
 - To derive monies from stable and renewable sources of funding, even if doing so requires temporarily reallocating funds from unfilled full-time faculty lines.
 - To develop the principles and methods of allocating all course reductions in consultation with elected faculty leaders of the Faculty Senate and the Council of Chairs and other appropriate elected faculty government bodies.”

The motion to endorse passed with a vote of:
Y – 6, N – 0, A – 3

2. Online Revenue Reinvestment. Offered by Provost Bowers: “The College should reinvest 5% of the gross revenue from the three fully online programs back into the programs. The 5% reinvestment would be in addition to the funds the College already invests in John Jay Online.”

The motion passed with a vote of:
Y – 7, N – 2, A – 0

3. Filling vacant faculty replacement lines. Offered by Provost Bowers: “The College should fund up to 14 faculty replacement lines once the College has reached its savings goal.”

The motion passed with a vote of:
Y – 8, N – 0, A – 1

4. A College Financial Plan for Fiscal Years 2015-2017. “The College should adopt the financial plan submitted to the sub-committees on August 13, 2014, by the Office of Finance and Business Services.” That plan is attached. The recommendations for

balancing the FY2015 budget are on page 3. We will get a report on how the financial picture has changed since the vote.

The motion passed with a vote of:

Y – 8, N – 0, A – 1